From:	Garate, Teresa
To:	Renfro, Emily; Enyia, Chimaobi
Cc:	Ocasio, Billy
Subject:	updated report
Date:	Wednesday, December 29, 2010 12:19:03 AM
Attachments:	commission report TG 12-27-10.docx cover letter.docx
Importance:	High

Hi team :)

here is updated files, and yes I revised the letter again - sorry about that

the report needs more detail but I think it has all the components i want in it

I started a table that needs to be completed - Emily can you take a crack at completing, I think its pretty self explanatory but let me know if you have any questions...

we probably need to have the executive order in the appendix

also - I couldn't find the name of that interagency council on drug usage the Mr. Jim Geirach mentioned a few times, you will see when I get to that section that I described it but I believe there is actually a name for it.

I have also highlighted some other areas that need further stats and citations

I wonder if we should have an introduction which is a statement of problem - perhaps a combination of the executive order and something from IVPA's website that defines violence...

do you all think we need a glossary of terms? I tried to spell everything out but not sure - let me know what you think

Chima the fee schedule you put together should be an appendix.

Look forward to your feedback - if Emily and chima can work on highlighted sections and the things I have stated above tomorrow and send back to me late in the day, I will continue working on content and we can combine everything on Thursday....

I emailed Mr. Lavin and updated him telling him that a draft would be completed by Friday and then shared with commissioner, IVPA, ICJIA and that we would not submit final report until Jan 17 - but I really want to get a draft out by Friday...

Thanks!!! for all your help with this.

Ter